

# TUMAINI UNIVERSITY DAR ES SALAAM COLLEGE (TUDARCO)

## THE ULTIMATE ACADEMIC CHOICE

Tumaini University Dar es Salaam College (TUDARCO's) resume and a quick glance around the campus paints a picture of an ambitious institution which has already set for impeccable academic standards leaving behind footprints for others to follow. May you please tell our readers why TUDARCO should be a top choice for prospective students?

TUDARCO's vision is to be a centre of excellence in teaching, research, consultancy and community service while at the same time TUDARCO remains a Christ Centred University focusing all its programmes through the guidance and obedience of the word of God. TUDARCO is recognised by the Tanzania Commission for Universities with the certificate of full registration. It offers nationally and internationally recognized programmes. Lecturers are not just chosen by their academic qualifications but also for their ability to impart knowledge to others and conduct research. They are reputable, experienced and friendly. The University maintains acceptable quality standards in her core mission activities of teaching, research and provision of service. TUDARCO welcomes student from all background and pride itself on providing a secure and friendly environment in which students quickly feel at home.

### 1. What courses does your institution offer?

Tumaini University Dar es Salaam College (TUDARCO) is a semi-autonomous constituent College of Tumaini University Makumira. TUDARCO was established in 2003 and was awarded a Certificate of Full Registration by the Tanzania Commission for University (TCU) in 2007. TUDARCO offers nationally and internationally recognized postgraduate, undergraduate, diploma and certificate programs in different academic disciplines. The following are the courses offered at TUDARCO;

Masters in Business administration

- Banking and finance
- Human Resources Management
- Marketing and Entrepreneurship

Undergraduate programmes:

- Bachelor of Law
- Bachelor of Business Administration
- Bachelor of human Resources Management
- Bachelor of Arts with Education
- Bachelor of Arts in Mass communication
- Bachelor of arts in Library and Information Studies
- Bachelor of Information Management

Diploma Programmes:

- Diploma in Law
- Diploma in Business Administration
- Diploma in Intercultural Relations- offered in Zanzibar

Certificate Programmes:

- Certificate in Law
- Certificate in Records Management
- Certificate in Accounting and Business administration

Two more postgraduate programmes, ten degree programmes and seven Diploma and Certificate programmes will be offered by next academic year.

### 2. What is the minimum average pass required for admission and can one apply for more than one course at your university?

The minimum entry qualifications for different programmes are determined by TCU and as shown below:

PROGRAMME (CODE)	ENTRY REQUIREMENTS	DURATION
<b>MBA PROGRAMMES</b>		
MBA - Human Resources Management	➤ At least a GPA of 2.7 at a Bachelor degree or an equivalent from any recognized University	2 years
MBA - Banking and Finance	➤ Advanced Diploma applicant with relevant experience may be considered if the diploma is relevant to the field they want to pursue	
MBA - Marketing and Entrepreneurship	➤ Candidates who hold an unclassified degree (e.g., Medical Degree (M.D.)) should have at least a B grade average in the subject of specialization,	
<b>DEGREE PROGRAMMES</b>		
Bachelor of Arts in Mass Communication	<b>Direct entry</b>	3 years
Bachelor of Law	➤ Form VI with Two Principal passes (Two Ds) with a total of 4.0 points if completed A- level studies from 2016	
Bachelor of Arts in Library & Information Studies	➤ Form VI with Two principal passes (Two Cs) with a total 4.0 points if completed A- level studies in 2014 and 2015	
Bachelor of Business Administration	➤ Form VI with Two principal passes ( Two Ds) with a total of 4.0 points if completed A- level in 2014	
Bachelor of Information Management	<b>Equivalent entry</b>	
Bachelor of Arts with Education	Diploma ( NTA Level 6 or Non NTA) with at least B grade in the field relevant to the programme being applied	
Bachelor of Human Resources Management		

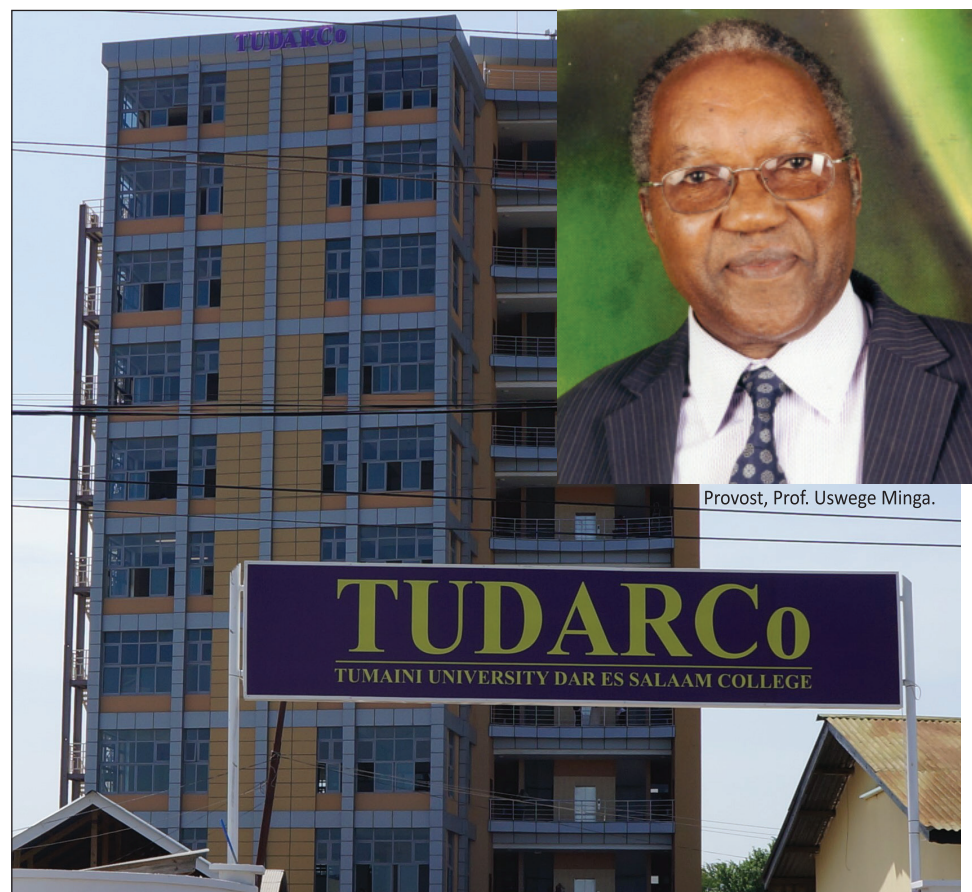
### 3. Does your institution admit students who have not completed high school and what are the entry requirements for the different courses?

Yes. The candidate can be considered for admission to our Certificate and Diploma programme and that provided such candidate has passed 'O' level and 'A' level exams as required for Certificate or Diploma Programmes. The following are the entry requirements for Certificate and Diploma programmes;

<b>DIPLOMA PROGRAMMES</b>		
Diploma in Business Administration and Management	<b>Direct entry</b>	2 years
Diploma in Law		
Diploma in Intercultural Relations		
	<b>Equivalent entry</b>	
	➤ Form IV with At least three credits or 5 passes	
	➤ Form VI with One Principal pass and a subsidiary pass	
	➤ Form IV with at least two credits or four passes	
	➤ A certificate in relevant field from a recognised institution	
<b>CERTIFICATE PROGRAMMES</b>		
Certificate in Laws	➤ Form IV with at least two credits or four passes	1 Year
Certificate in Accountancy and Business Administration		
Certificate in Records Management		

### 4. What academic and career services are available to students?

Students are assisted at various levels while at TUDARCO. Each student is assigned an academic advisor who can be consulted on academic and social matters any time. There a Dean of Students who takes care of the social welfare and other matters affecting students. Students belong to the College Students Organisation called Tumaini University Dsm



Provost, Prof. Uswege Minga.

College Students Organisation or TUSO-DARCO. All students belong to TUSO-DARCO which has a Government and takes care of students' welfare. TUDARCO offers career advisory services through a Career Counselling Committee. All students are members of the National Health Insurance Fund (NIHF) which takes care of their health while at the College.

### 5. How many hours (on average) are required outside of lecture rooms for additional reading and studying?

The standard time allocation or lectures, seminars, Assignments, and Independent reading is 40%, 20%, 10% and 20% respectively. Which means 20% of the time is for independent reading.

### 7. What resources are there for students?

TUDARCO has a modern 10 storey academic building which has the state of art teaching and learning facilities. The building has a total capacity of 2,500 students in one sitting. The facilities include projectors in each and every lecture room and hall. Students have access to ICT facilities, namely, computers and the internet, modern library which is equipped with many books and journals, additionally students can access many books and journals online. The college also has a modern Broadcasting studio for students practice.

### 8. Where can a student get more information about a particular program at your institution?

The applicants can visit our website ( www.tudarco.ac.tz) and specifically read the Prospectus which has details of all the courses or one can visit our Admission office at Mwenge – Dar es Salaam - Coca Cola Road or call 255222701316 / 0658722177/0717283151

#### How can a student apply for a particular programme?

All applications must be made through TUDARCO admission Service. An applicant can download an application form from our website (www.tudarco.ac.tz) or visit our admission office at Mwenge- coca cola Road. Applications will need to be made directly to us.

### 9. How do students pay for their tuition fees and other related charges?

Students pay the fee directly into the University Account No. 01J1021002200 at CRDB or Account No. 011103030931 at NBC and submit the pay in slip to the undersigned. Fees can be paid in one instalment or two instalments. Students can and do apply for loans from the Higher Education Students' Loan Board.

### 10. What can prospective students expect from your university?

We invite all prospective students to apply and join this fast growing University College which prides itself in the provision of quality education which in addition promotes ethical behaviour and produce hard working, knowledgeable and responsible citizens of this country and graduates who can effectively compete in the job market nationally, regionally and internationally. We also aim at producing graduates who have the confidence and skills to be self employed

### 11. More than 13 years on since this College had flung open the doors and became operational. What has been the most outstanding achievements so far for this institution and of course the most challenging period but it had turned out to be a cornerstone and positive one?

TUDARCO joined the Tumaini University family in 2003 having existed since 1997 as Waldorf College Tanzania. It has since grown from a student population of 150 in 2002/2003 academic year to just over 2,000 this academic year 2015/2016 and the number of graduates from 15 in 2003/2004 to 710 in 20014/2015. Before 2011 TUDARCO did not have buildings of its own and was housed in rented buildings and this was a big challenge since the University rented up to four buildings and the campuses located in four different areas of Dar es Salaam this was a very big challenge. Since 2011 however, TUDARCO acquired its own buildings located in Mwenge where it now boasts a modern 10 storey building which can accommodate up to 2,500 students in one sitting. As stated above, the building is equipped with modern teaching and learning facilities including a broad- casting studio.

### 12. The academic and other competencies of teaching staff of any education establishment is a key, please briefly outline the number of tutorial workforce you have and your management.

TUDARCO has a total of 55 well qualified academic staff with credentials ranging from Professors, Associate Professors, Senior Lecturers, and Lecturers to Assistant Lecturers. They have academic qualifications ranging from Masters to PhD degrees. 13 Assistant lecturers are currently on PhD studies under TUDARCO sponsorship and will soon complete their studies and join the teaching workforce. Training of staff at Masters and PhD levels is a continuous exercise and all academic staff are expected to have PhD degrees. Teaching staff recruitment is strictly based on their academic performance at Bachelor and, Masters as measured by GPA scores and which must be at least 3.7 and 4.0 respectively. The academic activities are supported by efficient support services with special emphasis on customer/student care. The support services are staffed by efficient and well educated employees.